

## Twizel Area School - COVID-19 Protection Framework (CPF) – Guidance for staff, students and whanau

### General Information

Green	Orange	Red
<p>There are some COVID-19 cases in the community, and sporadic imported cases. Community transmission will be limited, and COVID-19 hospitalisations will be at a manageable level.</p> <p>The health system will be ready to respond, including primary care, public health, and hospitals.</p> <p><b>Schools and kura are open for on site learning for all students.</b></p> <p>Schools are prohibited from requiring students to be vaccinated to access education.</p>	<p>There will be increasing community transmission that is putting pressure on our health system. The whole of health system will focus its resources, but can continue to manage primary care, public health, and hospitals. There may also be an increasing risk for at-risk people.</p> <p><b>Schools and kura are open for on site learning for all students.</b></p> <p>Schools are prohibited from requiring students to be vaccinated to access education.</p>	<p>Action will need to be taken to protect both at-risk people and protect our health system from an unsustainable number of hospitalisations.</p> <p><b>Schools and kura are open for on site learning for all students.</b></p> <p>Schools are prohibited from requiring students to be vaccinated to access education.</p>

### Required public health measures at all CPF settings

#### Basic Hygiene

- Good hand hygiene, cough, and sneeze etiquette, avoid touching your face, and regularly clean and disinfect surfaces.
- Use hand sanitiser at entrances to indoor spaces at Orange and Red.
- **If you are sick** – stay home and get tested. If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on **0800 358 5453** for advice about getting tested.
- Staff are to observe children on arrival, checking for symptoms. Those presenting as unwell will be asked to go home or arrange for parents or caregivers to come and pick up. Schools have authority to preclude a student from attending if they believe on reasonable grounds, they may have a communicable disease under section 77 of the Education and Training Act 2020.
- Indoor spaces should be well ventilated, for example by opening windows, doors, and any vents.

## **Contact tracing**

Schools are required to display QR Code posters for the NZ COVID Tracer App. They must also have other contact tracing systems in place, including an attendance register and visitor register.

## **Vaccination**

From 1 January 2022, only fully vaccinated staff and support people (including paid and unpaid volunteers) can have contact with children and students.

## **Volunteers working with students**

Volunteers (paid and unpaid) are required to comply with vaccine mandates for key education workers and Police Vetting. You can become a verified volunteer by completing our volunteer form: <https://www.twizel.school.nz/our-school/parent-volunteers>.

## **Case management across all CPF settings**

Cases of COVID-19 in at Twizel Area School would be managed by the Ministry of Education, following public health guidance, to identify who else may need to self-isolate and get tested. Contact tracing systems will support this process. Closing schools onsite is an unlikely option at all levels of the framework. However, it may be considered where there is a high volume of cases in a school.

Where confirmed cases occur, it may be necessary to group **Year 0 – 8** students by classrooms to limit the risk of transmission. These groups should not intermingle where practicable. There is no fixed limit on the maximum size of classroom groups.

All **Year 9 to 13** students operate as normal unless public health advice requires stable groupings to be implemented.

## Detailed information Measure / risk

Measure / Risk	Green	Orange	Red
<b>Children with complex medical needs</b>	Encouraged to take additional precautions when leaving home. Parents, caregivers and students will need to work with the school to develop a plan to support attendance onsite.		Families can seek advice from their health professional about whether it is appropriate to come to school. Support for off-site learning will be provided for those who are advised to remain at home.
<b>Crossing boundaries and movement between schools</b>	No restrictions for children, students, and staff that prevents them from crossing between different traffic-light zones to access their education provider. Targeted local lockdowns, if initiated, may restrict movement across boundaries.		
<b>Face coverings</b>	Face coverings for students, staff and visitors are encouraged but not required, when inside at school. Nurses in schools and other health professionals will need to follow their own industry guidance for using PPE.	Face coverings are encouraged for students but not required, when inside at school. Face covering care required for staff and visitors during face-to-face meetings. Nurses in schools and other health professionals will need to follow their own industry guidance for using PPE. For all ākonga aged 12 and upwards face coverings are mandatory on school transport, and when accessing public venues.	Face coverings must be worn when indoors by ākonga receiving education in Years 4 and above and any staff member working to provide, or support the provision of, that education. Face coverings are not required to be worn in schools by staff or students, for Years 1 – 3. In mixed age classes (which contain students in Year 3 and below for example Room 13) face coverings are optional. For all ākonga aged 12 and upwards face coverings are mandatory on school transport, and when accessing public venues. Nurses in schools and other health professionals will need to follow their own industry guidance for using PPE.

Measure / Risk	Green	Orange	Red
<b>Physical distancing for staff and students</b>	Physical distancing is not a requirement.		Beyond classroom groupings physical distancing of 1 metre when indoors should be observed wherever practicable. Larger groups of students meeting indoors should not occur including assemblies, prizegivings and performances.
<b>Distance learning</b>	Support provided for off site learning for those required to self-isolate or waiting for a test result. Support provided for children with complex medical needs who are learning from home following advice from a health professional.		
<b>Physical and Cultural Activities onsite (includes playgrounds)</b>	Playgrounds can be used (maintain good hand hygiene). Physical and cultural activities can go ahead on site (all other public health measures must be maintained including good hygiene practices).		Exercising and singing must be held outdoors . Playgrounds can be used (maintain good hand hygiene) but consider rostering use by different groups to minimise congestion. Physical education classes and break time activities can include access to sports equipment, but hygiene practices should be observed before and after playing with equipment. Physical distancing is not possible in some sporting activities. In these situations, extra emphasis on handwashing and drying before and after activities. See further information below for singing and musical instruments.

Measure / Risk	Green	Orange	Red
<b>Curriculum related activities and events for students generally and for whānau when attending parent meetings.</b>	The school cannot require proof of vaccination for students at school. External venues used for student activities and events will have their own regulations, these must be followed.	The school cannot require proof of vaccination for students at school. External venues used for student activities and events will have their own regulations, these must be followed. Larger activities with students, if they are to go ahead, should take place in well-ventilated areas or outdoors.	The school cannot require proof of vaccination for students at school. Larger activities with students should not go ahead unless held outdoors. Activities where students closely congregate indoors should not go ahead. Where other students are coming onsite for learning a specific H&S Plan should be developed, 1m physical distancing and increased cleaning are required. Examinations will require 1.5m physical distancing.
<b>Non-curriculum related activities and events</b>	If bringing others onsite for facility use (e.g building and grounds) and events including visitors, parents and caregivers, any general rules for events and activities applicable at the time, will apply. The school requires proof of vaccination in line with the general rules for events applicable at the time.	Events may only go ahead if a vaccination certificate is required. If bringing others onsite (including facility use e.g building and grounds), including parents and caregivers, any general rules for events applicable at the time, will apply.	Events should be limited and may only go ahead if a vaccination certificate is required.
<b>External students on-site for inter-school activities</b>	Students from other schools are permitted to be on site and must follow all health measures.	Inter-school activities not related to the curriculum should be limited or not go ahead. For curriculum related activities, if they do go ahead, physical distancing of 1 metre should be observed wherever practical.	No external students onsite during school operation times for non-curriculum related inter-school activities. For curriculum related activities, if they do go ahead, physical distancing of 1 metre should be observed.
<b>Education outside the classroom (e.g. camps)</b>	Education outside the classroom (EOTC) activities can go ahead but will need careful planning with specific Health and Safety Plans. Targeted local lockdowns, if initiated, may restrict movement across boundaries. The school must work closely with the venue to ensure that any requirements for COVID are understood and can be met. This could include capacity limits and whether a Vaccine Pass is required by the provider.		

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<b>Visitors and support services (e.g. MoE, ERO, NZQA, Police, Educators etc)</b>	There are no restrictions on numbers of educational visitors on site, but they need to be captured in a visitor register or other system, to support contact tracing. They must also meet any other health requirements applicable at the time.	There are no restrictions on educational visitors on site, but they need to be captured in a visitor register or similar, to support contact tracing. They must also meet any other health requirements applicable at the time.	No non-essential visitors on site. Visitors essential to learning support and education should be vaccine verified, masked and 1m distant where practicable.
<b>Teaching across schools and groups</b>	Staff are able to work across more than one group/class of students within the school. Staff such as itinerant music teachers and relief teachers will be able to work across different schools. As with all staff, they should closely monitor for symptoms, stay home if unwell, get tested if symptomatic, use the COVID-19 tracer app.		The school will minimise as much as possible, staff working across groups/ classes of students. Staff such as itinerant music teachers and relief teachers must wear face coverings. As with all staff, they should closely monitor for symptoms, stay home if unwell, get tested if symptomatic, use the COVID-19 tracer app.
<b>Music, Instruments and Singing</b>	Practices and rehearsals can go ahead – physical distancing of one metre is recommended where practicable especially for higher risk activities such as singing and using wind instruments.		For singing, participants must be outside and two metres distant from each other. No singing should take place inside. Wind instruments not to be shared and limited to home use, or outside only.
<b>Water Fountains and Food</b>	Water fountains can be used Food preparation must be in line with the current MPI guidance on food safety.		Water fountains can be used to fill water bottles Food preparation must be in line with the current MPI guidance on food safety. Food should be eaten outside.
<b>Exams</b>	Examinations can operate when a school or kura is open with public health measures in place including physical distancing. Students from other schools are able to attend on site, in order to sit exams.		

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<b>Emergencies</b>	Fire alarms and other emergencies may require the school to evacuate buildings or move everyone inside. The priority in these situations is keeping students and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc. Practice drills are required as normal.		

## Planned phased response to outbreak

### Phase 1

Covid is not in the school community and many/most teachers/students are available for work and learning

- Normal timetable underway with usual teaching and learning procedures
- A small number of students may be medically unable to attend school, hard copy or digital work is available and marked by teacher
- Teachers are creating work and updating online resources for the possibility of moving into Phase 2 or 3
- Staff are monitoring student sickness and the office will isolate and send home where required
- Educational professionals are on site with students
- Lunch time is separated for Y0-3 and Y4-6 to different areas to allow more space
- Rm 7,8,9 and 13 enter through the classroom external doors, Rm 4 and 5 through the main entrance and Y7-13 through Mt. Cook Street

### Phase 2

Low numbers of COVID in the school community, 30% of the school staff are unavailable for work (e.g. 2 Primary Staff or 4 Secondary Staff)

- At risk staff and students are working from home, relievers can be used in classes

- No external professionals on site for learning support
- Partial timetable collapse which could see classes learning from home (primary), or having self directed learning sessions within the possible timetable (secondary)
- Possible staggered start and end to the day

### **Phase 3**

High numbers of COVID in the school community, 70% of the school staff are unavailable to work (e.g. 4 Primary Staff or 9 Secondary Staff)

- School is catering in-person only to students under the age of 14 who cannot be supervised at home
- All learning is online, but may be self-directed if the teacher is too unwell to provide work
- Students in attendance will be taught by whichever teachers are fit to attend school
- MoE may deploy centralised teachers if necessary