

CONFIRMED

MINUTES

Twizel Area School Board of Trustees Meeting

3rd March 2022

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD AT , TWIZEL AREA SCHOOL, TWIZEL
ON 3RD MARCH 2022, 5.00PM

PRESENT: Bevan Newlands (Chair), Joy Paterson, Michele O'Carroll, Collete van der Westhuizen, Sharon Blanchard, Kate Staniford (Principal), Monique van der Westhuizen (Student representative), Chelsea Lousley (Secretary)

Apologies: Nicola Graham

1. OPENING AND WELCOME

The meeting opened at 5.03 pm with a Karakia
The Chair welcomed Colette to the Board.

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

| REGISTER OF INTERESTS February 2022 | |
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| NAME | TRUSTEE INTERESTS |
| Joy Paterson | Chair, LineTrust South Canterbury. Member Upper Waitaki Water Zone Committee. Husband is Councillor for Mackenzie District Council. |
| Michele O'Carroll | Husband is staff member at the school. |
| Bevan Newlands | Occasional reliever at the school. Chairman Twizel, Sports Development Board. |
| Colette van der Westhuizen | Mother of Monique van der Westhuizen |
| Monique van der Westhuizen | Student representative on CRAG. Daughter of Collete van der Westhuizen |
| Kate Staniford | Husband is staff member of the school. |
| Bruce Mincham | Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve. |
| Nicola Graham | Nil |
| Sharon Blanchard | Daughter works at the school. |

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| <p>The Board moved to accept the report from the learning support team but declined being able to employ an extra teacher aide.</p> <p style="text-align: right;"><i>Moved Joy Paterson Seconded Colette van der Westhuizen Carried</i></p> |
| <p>The Chair accepted the diagnostic testing data and thanks the teachers for their hard work.</p> <p style="text-align: right;">Carried</p> |
| <p>The Board moved to accept the Twizel Junior Netball Letter and the Principal will respond.</p> <p style="text-align: right;"><i>Moved Kate Staniford Seconded Joy Paterson Carried</i></p> |
| <p>The Board moved to accept the Yr1-3 Curriculum report and suggested that staff add suggested items to their future budgets. A formal letter will follow.</p> <p style="text-align: right;"><i>Moved Colette van de Westhuizen Seconded Michele O'Carroll Carried</i></p> |
| <p>The Finance Chair moved to accept the letter from the Auditor regarding liability of fraud.</p> <p style="text-align: right;">Carried</p> |

5. PRINCIPAL'S REPORT

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| <p>The Board moved to receive the Principal's Report.</p> <p style="text-align: right;"><i>Moved Sharon Blanchard Seconded Michele O'Carroll Carried</i></p> |
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6. Huxley Lodge Report

The Principal welcomed Mark Frost to the Meeting.
The Board had previously received a letter and photos regarding the Huxley Lodge.
Mark explained that decisions are required.
He explained that the lease has 13 years remaining and the working committee has spoken with other landowners and there is nothing similar in the area.
Mark stated that the current buildings will need repairs after vandals had broken windows. The main building will need to come down as its structure is unsafe. The toilet block and cabins are both in working order with one needing minor mending.
Mark explained that a 3 bay pole shed would be sufficient for future camps.
Mark stated there should be funds in the school bank put aside for Huxley repairs.
The Chair asked Mark to get costs and come back to the board at the next meeting.
The Board thanked Mark for his report.

Mark left meeting at 6.17pm

8.FINANCES

Confirmed as a true and correct record of the meeting.

Bevan Newlands
Chair

A handwritten signature in black ink, appearing to be 'B Newlands', written in a cursive style.

Date: 15/6/22