

CONFIRMED

MINUTES

Twizel Area School Board of Trustees Meeting

2nd June 2022

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD VIA ZOOM
ON 2ND JUNE 2022, 5.00PM

PRESENT: Bevan Newlands (Chair), Collete van der Westhuizen, Bruce Minchan, Nicola Graham Kate Staniford (Principal), Chelsea Lousley (Secretary)

APOLOGIES: Sharon Blanchard Monique van der Westhuizen (Student representative)
Michele O'Carroll

1. OPENING AND WELCOME

The meeting opened at 5.10 pm with a Karakia (BN))

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS February 2022	
NAME	TRUSTEE INTERESTS
Joy Paterson	Chair, LineTrust South Canterbury. Member Upper Waitaki Water Zone Committee. Husband is Councillor for Mackenzie District Council.
Michele O'Carroll	Husband is staff member at the school. Mahina Cottage
Bevan Newlands	Occasional reliever at the school. Chairman Twizel, Sports Development Board.
Colette van der Westhuizen	Mother of Monique van der Westhuizen
Monique van der Westhuizen	Student representative on CRAG. Daughter of Collete van der Westhuizen
Kate Staniford	Husband is staff member of the school.
Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve.
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school.

2. MINUTES OF PREVIOUS MEETINGS

The Board approved the minutes of previous meeting 12th May 2022	<i>Moved BM Seconded CVW Carried</i>
The Board approved the minutes of previous public excluded meeting 12th May 2022	<i>Moved BN Seconded KS Carried</i>

3. MATTERS ARISING FROM THE MINUTES (NOT ALREADY ON THE AGENDA):

The Board moved a motion that Staff leave request will be paid leave as per the collective agreement	<i>Moved CVW Seconded KS Carried</i>
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4. CORRESPONDANCE

Inwards:

*Bot Report for Subjects
Mould assessment
Audit of your school report
Mid year NCEA report
Library report
Report from Karati*

Outwards : *Out of meeting resolution*

The Board resolved to receive the correspondence.	<i>Moved KS Seconded NG Carried</i>
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The Board moved an out of meeting resolution to commit the money that had already been set aside for the tournament to the Nationals travelling team.

*Moved KS
Seconded NG
Carried*

5. PRINCIPALS REPORT

Twizel Early learning centre have requested to extend their fence line Mrs Stainford has directed them to the Ministry of Education.

12 Mount Cook St - Tabled to the next meeting when we have more members present.

Wellbeing - Human rights act - consult the community about the uniform Survey to be drawn up.

Professional Capabilities - Gemma another date to be decided for September / October.

Policy review for next meeting - KS to email board members reminder.

Understanding behaviour responding safely - All staff members have attended the course.

The Board moved to receive the Principal's Report.

*Moved BM
Seconded NG
Carried*

6. NEW BUILD (verbal discussion)

- Increased funds from MDC for Library.
- MDC seeking lease
- In 6 week we should see a master plan to board.

7. Finance

The chairperson of the finance sub committee talked about his report, which will be added to this report.

The Board moved to receive the April financial report.

*Moved BM
Seconded CVW
Carried*

8. HEALTH & SAFETY REPORT

Club equipment that is stored on school property, should be stored properly and tied down.

The Board moved to accept the minutes of 22nd March meeting.

*Moved BM
Seconded CVW
Carried*

9. GENERAL BUSINESS

Area Schools Conference - KS MO NP BN currently going 8 places in total available.

BOT New Member Appointment - Advertised in Newsletter and School Website

Huxley update - Demolition signed off, Mr Wigley has asked for a meeting to discuss the future of Huxley, The meeting will be held prior to the next BOT meeting.

- PUBLIC EXCLUDED

The Board Moved into Public excluded at 6.33pm

The Chairperson moved to move into Public Excluded.

*Moved BN
Seconded NG
Carried*

NEXT MEETING 7th July 2022

Meeting closed with Karakia at 6;50pm

Confirmed as a true and correct record of the meeting.

Bevan Newlands
Chair



Date: 24/8/22