

September 2022

Dear Parent / Caregiver,

You are receiving this letter because your child(ren) is/are on our eligibility list for the use of a bus to get to and from school. Please indicate in the table below the days your child(ren) regularly use the bus to travel from school to home and return it to school by Monday 17th October.

Student Name	Monday	Tuesday	Wednesday	Thursday	Friday

You may have noticed we're not asking about travel from home to school - this should still be communicated directly to your bus driver.

We will use the information you have provided to create a bus roll call for each day. If you need to change the information temporarily if your child is away from school, or permanently, you will need to call the school office or leave a note using the attendance facility on the school website or SchoolBridge app. The office will then adjust the bus roll for the teacher in charge at the end of the school day.

At the end of the school day, bus students will meet in the Middle School Courtyard for a roll call with a teacher. They will be lined up and escorted to the bus.

On the bus, the following positive behaviours will be encouraged (as identified by our PB4L team):

TWIZEL AREA SCHOOL Principal: Mrs Kate Staniford B.Sc. (Hons), P.G.C.E., M.Ed. Mt Cook Street, Private Bag 952, TWIZEL 7944 Phone: 03 4350650 email: <u>office@twizel.school.nz</u> Website: <u>twizel.school.nz</u>









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These expectations will be taught to the bus students when our procedures change, and will be reinforced with posters on the bus, by our staff and by our bus monitors.

Please take the time to discuss these changes with your child(ren), we will too.

If you have any questions, please direct them to the main office by calling (03) 435 0650.

Nāku noa,

The PB4L Team at TAS

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