

# CONFIRMED

## MINUTES

### Twizel Area School Board of Trustees Meeting

4th August 2022

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING  
HELD MEETING ROOM TWIZEL AREA SCHOOL  
ON 4TH AUGUST 2022, 5.00PM

**PRESENT:** Bevan Newlands (Chair), Michele O'Carroll,, Bruce Mincham, Kate Staniford (Principal), Chelsea Lousley (Secretary) Belinda Purcell Nicola Graham Sharon Blanchard via zoom

**APOLOGIES:** Collete van der Westhuizen Monique van der Westhuizen (Student representative), Moved KS NG

#### 1. OPENING AND WELCOME

The meeting opened at 5.00 pm

The chairperson welcomed Belinda to the board and how wonderful it is to have someone from the local Iwi and Marae.

Belinda Purcell opened the meeting with Karakia.

The board introduced themselves to Belinda.

Sharon joined meeting 5.04pm

#### 1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

| REGISTER OF INTERESTS<br>February 2022 |   |
|--|---|
| NAME                                   | TRUSTEE INTERESTS   |
| Joy Paterson                           | Chair, LineTrust South Canterbury. Member Upper Waitaki Water Zone Committee. Husband is Councillor for Mackenzie District Council. |

|                            |   |
|----------------------------|---|
| Michele O'Carroll          | Husband is staff member at the school. Mahina Cottage. Sister works at Solution and services.                               |
| Bevan Newlands             | Occasional reliever at the school. Chairman Twizel, Sports Development Board.   |
| Colette van der Westhuizen | Mother of Monique van der Westhuizen  |
| Monique van der Westhuizen | Student representative on CRAG. Daughter of Collete van der Westhuizen  |
| Kate Staniford             | Husband is staff member of the school.  |
| Bruce Mincham              | Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve. |
| Nicola Graham              | Nil   |
| Sharon Blanchard           | Daughter works at the school.   |
| Belinda Purcell            | Works for Arohawenua services   |

**The Board moved** a motion to add belinda to the interest register.

**MovedBN**

**Seconded NG**

**Carried**

## 1.MINUTES OF PREVIOUS MEETINGS

**The Board approved** the minutes of previous meeting 7th July 2022

**Moved BM**

**Seconded MO**

**Carried**

**The Board approved** the minutes of previous public excluded meeting 7th July 2022

**Moved BM**

**Seconded MO**

**Carried**

**The Board approved** the minutes of previous public excluded meeting 7th July 2022

**Moved KS**

**Seconded BN**

**Carried**

## 2.MATTERS ARISING FROM THE MINUTES (NOT ALREADY ON THE AGENDA):

**The Board Moved an out of meeting resolution** to apply to Trust Aoraki for SISS Netball tournament

*Moved MO  
Seconded NG  
Carried*

### 3. CORRESPONDANCE

Inwards:

- Ncea Numeracy and Literacy
- Letter from cast of Twelfth Night
- W.A.V.E newsletter

Outwards :

- Out of Meeting Resolution for SISS netball - Trust Aoraki
- Letter to MOE regarding gymnasium.

**The Board resolved** to receive the correspondence.

*Moved NG  
Seconded MO  
Carried*

### 4. PRINCIPALS REPORT

10 school days between reports.

**The Chair moved** to receive the Principal's Report.

*Moved BN  
Carried*

### 6. Finance

The chairperson of the finance sub committee talked to his report,

**The Board moved** to receive the June financial report.

*Moved BM  
Seconded MO  
Carried*

## 9. HEALTH AND SAFETY

**The Board moved** to accept the Health & Safety Report .

*Moved MO  
Seconded KS  
Carried*

## 8. GENERAL BUSINESS

- Uniform sub committee

**The Board moved** to defer the uniform sub committee till the next meeting due to not all board members present.

*Moved KS  
Seconded NG  
Carried*

- Student elections - Date is to be set with EO.
- MOE Attendance report -

**The Board moved** to accept the attendance report.

*Moved KS*

*Seconded NG  
Carried*

- Asbestos Report -

**The Board moved** that the asbestos report has been received.

*Moved KS*

*Seconded MO  
Carried*

- Whanau Hui

Hui at Te Whare Mahana Principal, Karati and Belinda to form a report for board.

- **PUBLIC EXCLUDED**

The Board Moved into Public excluded at 6.44pm

**The Chairperson moved to** move into Public Excluded.

*Moved MO  
Seconded BM  
Carried*

**The Chairperson moved to** move out of Public Excluded at 6.29pm

*Moved BN  
Seconded BM  
Carried*

NEXT MEETING 8th September 2022

Meeting closed with Karakia at 6.31pm

Confirmed as a true and correct record of the meeting.

Bevan Newlands  
Chair



Date: 12/9/22