

CONFIRMED

MINUTES

Twizel Area School Board of Trustees Meeting

7th July 2022

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD MEETING ROOM TWIZEL AREA SCHOOL
ON 7th JULY 2022, 5.00PM

PRESENT: Bevan Newlands (Chair), Michele O'Carroll, Collete van der Westhuizen, Bruce Mincham, Kate Staniford (Principal), Monique van der Westhuizen (Student representative), Chelsea Lousley (Secretary) Karati Metcalfe

APOLOGIES: Sharon Blanchard, Nicola Graham Moved MO BM

1. OPENING AND WELCOME

The meeting opened at 5.05 pm with a Karakia (BN))

The Chair welcomed everyone and stated that the meeting would start with Te Ao Maori report as Mr Karati Metcalfe was here to talk to the board about his report. Minuted below in general business. Karati arrived 5pm left meeting at 5.29pm

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS February 2022	
NAME	TRUSTEE INTERESTS
Joy Paterson	Chair, LineTrust South Canterbury. Member Upper Waitaki Water Zone Committee. Husband is Councillor for Mackenzie District Council.
Michele O'Carroll	Husband is staff member at the school. Mahina Cottage. Sister works at Solution and services.
Bevan Newlands	Occasional reliever at the school. Chairman Twizel, Sports Development Board.
Colette van der Westhuizen	Mother of Monique van der Westhuizen

Monique van der Westhuizen	Student representative on CRAG. Daughter of Collete van der Westhuizen
Kate Staniford	Husband is staff member of the school.
Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve.
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school.

The Board moved to accept to add that Michele O'Carroll sister works at Solution and Services on the interest register.

*Moved MO
Seconded CVM
Carried*

0. MINUTES OF PREVIOUS MEETINGS

The Board approved the minutes of previous meeting 2nd June 2022

*Moved BN
Seconded MO
Carried*

The Board approved the minutes of previous public excluded meeting 2nd June 2022

*Moved BN
Seconded MO
Carried*

0. MATTERS ARISING FROM THE MINUTES (NOT ALREADY ON THE AGENDA):

N/A

0. CORRESPONDANCE

Inwards:

- MOE quarter 3 document
- Attendance & Engagement
- Equity document
- Isolation document
- SSL Proposal
- Uniform Survey

- Student Progress Document

The Board moved a motion to defer the uniform subcommittee intel next meeting.

*Moved KS
Seconded MO
Carried*

Outwards : Letter to staff member

The Board resolved to receive the correspondence.

*Moved MO
Seconded CVM
Carried*

0. PRINCIPALS REPORT

The principal talked to her report.

The MOE have asked the board about TELC fence being extended; the board are happy for Mrs Staniford is happy for them to commence.

The Board moved a motion for the Twizel Early Learning Fencing project to take place.

*Moved BM
Seconded MVW
Carried*

Board is happy to share with the community about progress in school with DMIC program.

Student Rep Election are coming up.

Term 2 Policies –

The Board moved that Healthcare and associated policies as per Schooldocs review schedule has be reviewed and accepted.

*Moved CVW
Seconded MO
Carried*

The Board moved Behaviour Management and associated policies as per Schooldocs review schedule has been reviewed and accepted.

*Moved KS
Seconded BM
Carried*

The Board moved to receive the Principal's Report.

*Moved CVW
Seconded MO
Carried*

0. NEW BUILD (verbal discussion)

- Master plan
- Letter from board

0. Finance

The chairperson of the finance sub committee talked to his report,

The Board moved to receive the April financial report.

*Moved BM
Seconded CVW
Carried*

0. No Health and safety meeting minutes.

The Board moved to accept the Heath & Safety Report .

*Moved MO
Seconded CVW
Carried*

0. GENERAL BUSINESS

● **Te Reo Maori Report**

Karati Metcalfe spoke to the report.

There is lots of implementing of Te Ao Maori throughout the school.

20% students are Maori at our school. He believes that all our staff are using Maori within their classroom.

Maori Outdoor ed will start in Term 3.

Local curriculum partway with Meridian

Local curriculum field trips about Maori sites bringing students into spaces to have a waiata and play games.

Chairperson would like to thank Karati for what he brings to school his enthusiasm.

Karati Left at 5.29pm

● **Huxley update**

Successful meeting, demolition taking place. Possibility of 30-year lease.

● **12 Mt Cook St**

Long term accommodation hard in Twizel, the board will ask the MOE for more information about the possible sale.

- **Board Member Appointment**

No feedback to board by 22/06/22

Two names have been put forward.

The Board moved a motion to appoint Belinda Purcell onto the board of trustees.

Moved MVW

Seconded MO

Carried

- **PUBLIC EXCLUDED**

The Board Moved into Public excluded at 6.44pm

The Chairperson moved to move into Public Excluded.

Moved BN

Seconded KS

Carried

The Chairperson moved to move out of Public Excluded at 7.04pm

Moved BN

Seconded BM

Carried

NEXT MEETING 2nd JUNE 2022

Meeting closed with Karakia at 7:05pm

Confirmed as a true and correct record of the meeting.

Bevan Newlands
Chair

Date:

13/8/23

