

# CONFIRMED

## MINUTES

### Twizel Area School Board of Trustees Meeting

8th September 2022

#### MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING

HELD MEETING ROOM TWIZEL AREA SCHOOL

ON 8TH SEPTEMBER 2022, 5.00PM

**PRESENT:** Bevan Newlands (Chair), Bruce Mincham, Kate Staniford (Principal), Chelsea Lousley (Secretary)  
Sharon Blanchard, Colette van der Westhuizen Monique van der Westhuizen (Student representative),

**APOLOGIES:** Nicola Graham Michele O'Carroll

**The Board accepted** the present/apologies for the 8th September meeting.

*Moved MVW  
Seconded CVW  
Carried*

#### 1. OPENING AND WELCOME

The meeting opened at 5.01 pm

Kate Stainford opened the meeting with Karakia.

#### 1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS February 2022	
NAME	TRUSTEE INTERESTS
Joy Paterson	Chair, LineTrust South Canterbury. Member Upper Waitaki Water Zone Committee. Husband is Councillor for Mackenzie District Council.

Michele O'Carroll	Husband is staff member at the school. Mahina Cottage. Sister works at Solution and services.
Bevan Newlands	Occasional reliever at the school. Chairman Twizel, Sports Development Board.
Colette van der Westhuizen	Mother of Monique van der Westhuizen
Monique van der Westhuizen	Student representative on CRAG. Daughter of Collete van der Westhuizen
Kate Staniford	Husband is staff member of the school.
Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve.
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school.
Belinda Purcell	Works for Arowhenua services

## 1.MINUTES OF PREVIOUS MEETINGS

<p><b>The Board approved</b> the minutes of previous meeting 4th August 2022</p> <p style="text-align: right;"><i>Moved CVW Seconded SB Carried</i></p>
<p><b>The Board approved</b> the minutes of previous public excluded meeting 4th August 2022</p> <p style="text-align: right;"><i>Moved CVM Seconded SB Carried</i></p>

## 2.MATTERS ARISING FROM THE MINUTES (NOT ALREADY ON THE AGENDA):

### 3.CORRESPONDANCE

Inwards:

- Jump Jam

Outwards :

- 

**The Board Chair resolved** to receive the correspondence.

*Moved BN*

*Carried*

#### 4. PRINCIPALS REPORT

**The Chair moved** to receive the Principal's Report.

*Moved BN*

*Carried*

The board would like to thank Michele O'carroll for her efforts with NZQA and are aware of the amount of work put in.

#### 5. Finance

The chairperson of the finance sub committee talked to his report,

**The Board moved** to receive the June financial report.

*Moved CVW*

*Seconded MVW*

*Carried*

#### 9. HEALTH AND SAFETY

No report available, next meeting is 21st September.

#### 8. GENERAL BUSINESS

- Science Report - Deferred
- Well Being report - Presented Next meeting.
- Digi Tech Report - Deferred
- ERO Visit - 26th October
- BOT Training - Next meeting
- Sub Meeting for uniform committee.
- Conference -

SB to write an article to the school community about the Area School Conference.

The board would like to acknowledge Matua Karati Metcalfe and his presentation he gave at the conference. It was the highlight for many people and certainly put Twizel on the map.

**The Board moved** to accept the General Business .

*Moved MO  
Seconded KS  
Carried*

• **PUBLIC EXCLUDED**

The Board Moved into Public excluded at 5.40pm

**The Chairperson moved to** move into Public Excluded.

*Moved MO  
Seconded BM  
Carried*

**The Chairperson moved to** move out of Public Excluded at 6.13pm

*Moved BM  
Seconded KS  
Carried*

NEXT MEETING 20th October 2022

Meeting closed

Confirmed as a true and correct record of the meeting.

Bevan Newlands  
Chair



Date: 21/10/22