

# Code of Conduct

At all times students are expected to behave in a manner which makes Twizel Area School community a safe environment, conducive to learning, where students show respect and consideration for others. This includes during travel to and from school.

#### At Twizel Area School we:

- Are thoughtful, co-operative and tolerant to each other, to staff and to visitors.
- Respect others' right to learn without interruption.
- Are well-mannered, considerate and friendly to each other, to staff and to visitors and the wider community.
- Are proud of your school environment and keep it clean, safe and attractive.
- Wear the school uniform correctly and behave well at all times

This makes it easier for us all to learn and work together.

## **Unacceptable Conduct**

Twizel Area School sets high standards and expectations for students in the quality of behaviour expected. These standards will be met through personal responsibility and positive encouragement by staff and the support of caregivers.

#### The following are examples that contravene Twizel Area School Code of Conduct:

N.B. The list is not exhaustive and judgements by the Principal and Board of Trustees may augment this list.

- Failure to adhere to the uniform standards and every aspect of the Code of Conduct
- Disruption of classroom learning
- Rude or abusive language to other students/staff/members of the public
- Lying, concealing or failing to tell the whole truth
- All types of verbal, physical, cyber harassment/bullying that may cause harm to any individual
  or group, or any discrimination on the basis of disabilities, religious affiliation, race, gender, or
  sexuality
- Truancy/Out of bounds areas
- Defiance/Disobedience
- Inappropriate use of ICT (including mobile devices / phones) and / or not adhering to the IT responsible use agreement.
- Damaging or stealing property
- Physical, verbal violence / assault
- Possession and/or use of weapons, tobacco, alcohol or harmful/banned drugs or substances\*, or replicas and substitutes for banned substances / Items
- Lighters or any other items that have the potential to cause harm or concern or cause offence, must not be carried onto the school grounds.

#### UNIFORM AND APPEARANCE

Uniform is to be worn by students who are:

- Attending the school (except for Year 13 students with special permission)
- Travelling to or from school
- Attending school functions
- Representing the school
- Identifiable as Twizel Area School students in a public place.



The school is judged in public by the uniform standards shown by students. We value the support of parents to ensure the standards are adhered to as agreed upon enrolment.

Incorrect uniform or a combination of school uniform, the sports uniform or out-of-school clothing is unacceptable.

Please ensure all items are labelled clearly with name inside the garment.

#### **General Uniform**

Uniform is compulsory for all students at Twizel Area School.

Uniform should be clean, tidy and in good condition.

When items are outside of this description, the school will endeavour to provide a suitable item until a replacement can be sourced (please wash and return). If a suitable item cannot be found in our stores, the office will make contact with home to replace/renew the item.

All TAS uniform is available through NZ Uniforms.

#### Years 1-6

Any school suitable shoes, plain black or white socks (black stockings can be worn in winter), plain navy bottoms (e.g. shorts, skirt, pants, trackpants etc) with no contrasting logos, TAS junior school top, TAS fleece/merino.

#### **Years 7-10**

Plain black shoes (e.g. no contrasting logos), banded school socks, plain black/white socks (black stockings can be worn in winter), formal plain black bottoms (e.g. shorts, skort, skirt, pants) or kilt/check skirt, TAS grey middle school top or white shirt (tucked in), maroon TAS jersey.

#### Years 11-13

Plain black shoes (e.g. no contrasting logos), banded school socks, plain white socks (black/navy stockings can be worn in winter), plain black bottoms (e.g. shorts, pants) or kilt/check skirt, white shirt (tucked in), tie if wearing shorts/pants, black TAS jersey, TAS school blazer.

## Years 7-13 PE Uniform

Suitable sports shoes, plain white/black socks, plain black bottoms (e.g. shorts, tights, track pants) with no contrasting logos. TAS sports T-Shirt.

## Jewellery and Cultural Items

Jewellery should be worn discreetly (e.g. worn tucked inside uniform, or small in size). Taonga and other cultural items may be visible when worn. Items posing a risk to Health and Safety (e.g. in practical classes) must be removed as and when necessary.

## Hats

In Years 1-6 a hat must be worn in Terms 1 and 4 when outside (see Sunsmart Policy). All hats worn to school must be a bucket or wide brim style.

#### Hair, Nails and Makeup

Hair should be clean and off the face, nails short and tidy. Makeup, if worn, should be of a natural appearance. Where there is a risk to Health and Safety (e.g. in practical classes), long hair must be tied back.



#### **Footwear**

In Years 1-6 any school suitable shoes are acceptable. In Years 7-13 shoes should be plain black (e.g. no contrasting logos). Where there is a risk to Health and Safety (e.g. in practical classes) suitable shoes should be worn - e.g. suitable sports shoes for PE, closed-in shoes for practical classes etc.

#### Cold weather

Thermal underlayers in black/navy/white can be worn. A black coat, beanie, scarf and gloves can be worn with our other uniform items. If instructed by staff, outdoor wear should be removed when in a heated classroom.

## **Sports Representation**

When selected to represent the school at a sporting event, a school sports top and/or other items will be issued. Please wash and return when requested.

#### New and Second Hand

New uniform is available through the NZ Uniforms site <u>twizelareaschool.nzuniforms.com</u>. Second Hand Uniform can be purchased through the school office (where available).

## **Financial Support**

If you require financial support with uniform purchase, please email <a href="mailto:learn@twizel.school.nz">learn@twizel.school.nz</a> for support.

## **Damaged Uniform**

If you anticipate a delay in replacing a damaged or outgrown uniform item, please provide a note for your child's teacher(s) detailing the item and replacement timeframe. The school will endeavour to provide a suitable item until a replacement can be sourced (please wash and return). If a suitable item cannot be found in our stores, your child will be provided with a 'pink slip' to present to their teacher(s) explaining the situation.

Parent/Guardian Signature:	
Parent/Guardian Full Name:	
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Student Signature:	
Student Full name:	
Date:	