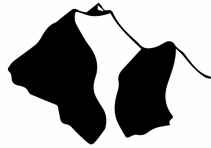


Student Leaving Form

Please complete this form when you leave Twizel Area School. You will need to get your Subject teachers, Library and Office Staff, and the Principal to sign in the appropriate areas.

Student Details	
Family Name:	First Name:
Year Level:	Last Day of Attendance:
If moving overseas, what date do you leave New Zealand?	
Address and/or Contact Phone Number:	
Parent / Caregiver Signature:	Date:

Important Information for School Records
Reason for Leaving:
New School Name of New School: Approximate Start Date:
Further Education Tertiary or Other Training Course Name of Institution: Name of Course:
Employment Name of Company / Employer: Type of Work:
Other Information:



TWIZEL

AREA SCHOOL

Subjects	Teacher Initials
Class / House Teacher (Once everything is signed)	

Library - Add details of overdue books and charges	Librarian Initials

Office - Add student account details and activity fees. Attach copy of student account if applicable	Office Staff Initials

Principal Signature: _____

Date: _____

Processed By: _____
Office Staff Name

Date: _____