

CONFIRMED PUBLIC MINUTES

Twizel Area School Board of Trustees Meeting

17th August 2023

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD VIA ZOOM
ON 17TH AUGUST 2023, 5.00PM

PRESENT: BRUCE MICHAM, MICHELLE O'CARROLL, NICOLA GRAHAM, KATE STANIFORD, BELINDA PURCELL, SHARON BLANCHARD

APOLOGIES: MEL SCHAURER

1. OPENING AND WELCOME

The meeting opened at 5.08pm with a Karakia

The chair moved a motion of confirmation of Agenda of the meeting.

Carried

The chair moved a motion to accept the Attendance of the meeting.

Carried

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS May 2023	
NAME	TRUSTEE INTERESTS
Michele O'Carroll	Husband is a staff member at the school. Mahina Cottage, Sister works at solutions & services
Bevan Newlands	Occasional reliever at the school. Chairman Twizel, Sports Development Board.
Kate Staniford	Husband is a staff member of the school.
Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve.
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school. Owner Sweet Moos, Chairperson of TPDA
Belinda Purcell	Attendance Advisor Twizel Area School.
Ariki Purton- Curtis	Student representative.

2. MINUTES OF PREVIOUS MEETINGS

The Chair moved to approve the minutes of 8th June 2023 Public Meeting Minutes.

Carried

The Chair tabled the Public excluded minutes for the next meeting.

Carried

3. CORRESPONDENCE

Inwards:

Outwards : Audit Letter

The Chair moved to receive the correspondence.

Carried

4. PRINCIPALS REPORT

The Principal Tabled The Board accepts the Term 2 Policies for review with no changes to the EOTC section.

*Moved KS
Seconded MO
Carried*

The chair thanked the principal for all her work and commitment over the past 6 Months.

The Chair moved to accept the Principals Report.

Carried

5. FINANCE

B. Mincham spoke to the report of the finance committee. B. Mincham acknowledged the June numbers and that we are starting to put processes in place to make it easier for all.

B. Mincham Tabled to accept the Financial report from June Solutions and Services

*Moved BM
Seconded MO*

The Chair moved to accept the Financial report from June Solutions and Services

Carried

6. HEALTH & SAFETY REPORT

The Chair moved a motion to accept the H & S Report.

Carried

9. GENERAL BUSINESS

The Board moved a motion Sep 7th meeting to Sep 19th & November 9th to November 23rd

*Moved SB
Seconded MO
Carried*

Ariki Purton Curtis joined the meeting at 5.41pm and due to travelling by car with another person, it was decided to be prudent for him to leave the meeting. The chair reminded everyone to view policies. Nicola Graham joined the meeting at 5.46pm

Secretary left the meeting at 5.46pm

The Chairperson moved to Public Excluded at 5.46pm

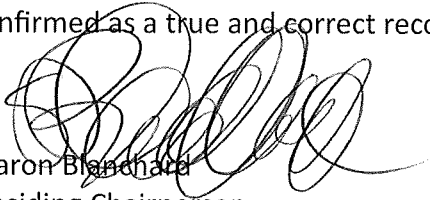
Carried

The Chairperson moved out of Public Excluded at 6.30pm

*Moved
Seconded
Carried*

Next meeting: 21th September 2023 (confirmed by email)
Meeting closed with Karakia at 6.31pm

Confirmed as a true and correct record of the meeting.


Sharon Blanchard
Presiding Chairperson

23/11/23
Date:

