

Confirmed PUBLIC MINUTES

Twizel Area School Board of Trustees Meeting

16th May 2023

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
HELD MEETING ROOM TWIZEL AREA SCHOOL
ON 16TH MAY 2023, 5.00PM

PRESENT: BRUCE MICHAM, MICHELLE O'CARROLL, BEVAN NEWLANDS, NICOLA GRAHAM, KATE STANIFORD, BELINDA PURCELL, SHARON BLANCHARD,

APOLOGIES: ARIKI PURTON-CURTIS, MEL SCHARER

1. OPENING AND WELCOME

The meeting opened at 5.01pm with a Karakia

The board moved a motion to move Bevan Newlands board membership until end of 16th May 2023
*Seconded BM
Carried*

The board moved a motion of confirmation of Agenda of the meeting.
*Moved KN
Seconded KM
Carried*

Bruce Micham is declaration on interest that he is a shareholder in Contact Energy.

The board moved a motion to accept the Attendance of the meeting.
*Moved NG
Seconded KS
Carried*

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS May 2023	
NAME	TRUSTEE INTERESTS
Michele O'Carroll	Husband is a staff member at the school. Mahina Cottage, Sister works at solutions & services
Bevan Newlands	Occasional reliever at the school. Chairman Twizel, Sports Development Board.
Kate Staniford	Husband is a staff member of the school.

Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve.
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school. Owner Sweet Moos, Chairperson of TPDA
Belinda Purcell	Attendance Advisor Twizel Area School.
Ariki Purton- Curtis	Student representative.

2. MINUTES OF PREVIOUS MEETINGS

The Chair approved the minutes of 9th March 2023 previous meeting. *Carried*

The Chair approved the minutes of previous 9th March 2023 public excluded meeting.

Carried

3. MATTERS ARISING FROM THE MINUTES (NOT ALREADY ON THE AGENDA):

4. CORRESPONDENCE

Inwards:

The Board moved a motion that the reading recovery report has been read. *Moved BN
Seconded SB
Carried*

The Board resolved to receive the correspondence. *Moved SB
Seconded BM
Carried*

5. PRINCIPALS REPORT

The Board moved a motion That the Board accept the Term 1 Policies under review with no changes based on no feedback and assurance offered. *Moved BN
Seconded MO
Carried*

The Board moved a motion That the Board accepts the SEN/GAT, Technologies and PE Reports with the following feedback to staff: *Moved BN
Seconded BP
Carried*

A letter will be sent to designated teachers in those areas to thank them for that work.

The Board moved a motion That the Board accepts the updated delegations document. *Moved BN
Seconded SM*

	<i>Carried</i>
The Board moved a motion To accept the report and that the BoT recommends the Uniform Sub-Committee makes a display of the new uniform and seeks community feedback to present to the BoT.	<i>Moved KS Seconded NG Carried</i>

The Board moved to receive the Principal's Report.	<i>Moved BN Seconded NG Carried</i>
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6. Finance

MB spoke on behalf of the finance committee/finance report.

A comment was made about payment of fencing contractors, a member from board asked when the fence was to start and if the student associated with the fence was at school yet.

The Board moved to receive the Jan, Feb, March Financial report.	<i>Moved SB Seconded MO Carried</i>
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7. HEALTH & SAFETY REPORT

The Board moved to accept the health and safety report as read .	<i>Moved BN Seconded NG Carried</i>

9. GENERAL BUSINESS

- Attendance**

The Board moved a motion that Ministry Attendance as read	<i>Moved SB Seconded BP Carried</i>
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- Electricity**

The Board deferred the Electricity company decision to the next meeting and will contact Rick Ramsay for advice.

- **EOTC POLICY**

The Board moved a Motion to approve a change to the EOTC Event Approval and Next Steps Policy - change the wording as follows to remove the Head of PE (given this person may change over time).

Moved KS
Seconded BN
Carried

School Secretary left the meeting at 6.16pm

PUBLIC EXCLUDED

The Chairperson moved to Public Excluded at 6.16pm
Carried

Carried

The Chairperson moved out of Public Excluded at 7.32

Moved BN
Seconded NG
Carried

NEXT MEETING: 8 June 2023

Meeting closed with Karakia at

Confirmed as a true and correct record of the meeting.


Sharon Blanchard
Presiding Chairperson


Date: