

CONFIRMED PUBLIC MINUTES

Twizel Area School Board of Trustees Meeting

21st September 2023

MINUTES OF TWIZEL AREA SCHOOL BOARD OF TRUSTEES MEETING
ON 21ST SEPTEMBER 2023, 4.30PM

PRESENT: BRUCE MICHAM, MICHELE O'CAROLL, NICOLA GRAHAM, CHARLOTTE SAUNDERS,, SHARON BLANCHARD, ARIKI CURTIS

APOLOGIES: BELINDA PURCELL, CHELSEA LOUSLEY, MEL SCHAUER

1. OPENING AND WELCOME

The meeting opened at 4.33pm with a Karakia

The chair acknowledged Charlotte Saunders as Acting Principal.
The chair also acknowledged and recognised the commitment of Ariki Curtis of his time on the Board of Trustees as the Student rep, this being his last meeting.
Bruce was also welcomed back after his trip.

The chair moved a motion of confirmation of Agenda of the meeting.

Carried

The chair moved a motion to accept the Attendance of the meeting.

Carried

1.2 DECLARATIONS OF INTEREST TO BE UPDATED EACH MONTH

REGISTER OF INTERESTS May 2023	
NAME	TRUSTEE INTERESTS
Michele O'Carroll	Husband is a staff member at the school. Mahina Cottage, Sister works at solutions & services
Kate Staniford	Husband is a staff member of the school.

Bruce Mincham	Committee Mackenzie District Council, Treasurer Twizel Volunteer fire service, Treasurer Aoraki Mackenzie dark sky reserve. Treasurer of St John
Nicola Graham	Nil
Sharon Blanchard	Daughter works at the school. Owner Sweet Moos, Chairperson of TPDA
Belinda Purcell	Attendance Advisor Twizel Area School.
Ariki Purton- Curtis	Student representative.
Charlotte Saunders	Nil
Mel Schauer	Parent of a student at the school

2. MINUTES OF PREVIOUS MEETINGS

The Chair moved to approve the minutes of 17th August 2023 Public Meeting Minutes.

Carried

The Chair tabled the Public excluded minutes for the next meeting.

Carried

3. CORRESPONDENCE

Inwards: Curriculum reports

1. Attendance and Engagement, Attendance, New Akonga and Curriculum report Yr4-6
2. Nga Puawai o Matou Mahi
3. Community Library Report

Outwards : Sharon provided a verbal report of the correspondence with the MDC regarding community use of our school facilities. There is going to be a meeting in December.

The Chair moved to receive correspondence 1 and 3 *Carried*
The Chair acknowledged receipt of the correspondence 2 that Karati compiled and that this could be talked to by Karati at the next meeting.

4. PRINCIPALS REPORT

The Principal Tabled - Charlotte spoke to the principal's report.

The Chair moved to accept the Principals Report.

*Moved by SB
Seconded by BM
Carried*

5. FINANCE

B Mincham for the finance committee spoke to his report. B Mincham reported on the financial position at August. There are still some questions to discuss with the finance officer.

Bruce verbally Tabled the Financial report for August from Solutions and Services. The report will be put in the Boards shared documents.

*Moved BM
Seconded NG*

The Chair moved to accept the Financial report from Solutions and Services

Seconded NG

Carried

6. HEALTH & SAFETY REPORT

No Health and Safety Report

7. GENERAL BUSINESS

1. Twizel Area School Rowing
 - Motion to approve applying to Sport Twizel Community Grant for \$1760.00 to assist the with petrol and running the two speed boats to insure safety of our Twizel Area School Rowers.
 - Motion is being deferred until the next meeting.
2. Staff Function - MO asked the Board for funds for the staff function. MO asked for a motion that the school pay up to \$30 per staff member for the function. **Motion seconded by Ariki.**
3. The Chair advised that K.Staniford put her name forward to be on the National Area Schools Association as the South of the South Board Representation and has been accepted.
4. B Mincham will have a meeting with Charlotte and The Financial Officer TBA before the next meeting.

Next meeting: 23rd November at 5.00pm

Meeting closed with Karakia at 5.57pm

Confirmed as a true and correct record of the meeting.


Sharon Blanchard
Presiding Chairperson

23/11/23
Date: