






Absent code	Description (based on Ministry of Education rules)
<p> Present</p>	<p>Student is present in class Student is in the sick bay Student has a study period Student is in an examination Student is participating in a school activity (whether on site, like a sports day, or off site, like a camp or school trip) Student is on work experience Student has been internally stood down (ie, removed from class but still at school) Student is attending a Secondary Tertiary Programme Student is attending Alternative Education</p>
<p> Present, Late to Class</p>	<p>Student is present in class, but arrived late Student is in an examination, but arrived late Student is participating in a school activity, but arrived late Student is on work experience, but arrived late</p>
<p> Absent, Unjustified</p>	<p>Student is not in class, with no explanation given Student has elected to stay away from class (eg, avoiding a test; went to the shops) Student is not at school, and the caregiver's explanation is not justifiable according to school policy (eg, went shopping for clothes; stayed home to look after family member) Student is on holiday during term time, in New Zealand or overseas</p>
<p> Absent, Justified</p>	<p>Student is not in class, and the caregiver's explanation is justifiable according to school policy (eg, couldn't get to school due to road closure; bereavement; national or local representation in a sporting or cultural event) Student has a medical appointment (eg, doctor or dentist) Student is at home, or in hospital, because of a medical reason Student is away from school on exam leave or unsupervised study Student has been stood down or suspended</p>
<p> Overseas Posting</p>	<p>Student is visiting or accompanying a family member who is on an overseas posting - diplomatic or military.</p>