

Twizel Area School Board of Trustees
Minutes of Meeting
1 May, 2024
Twizel Area School Meeting Room
5pm

19/05/24
SB

In attendance: K.Staniford, B.Mincham, M.O'Carroll, S.Blanchard. N. Graham, Ariki Purton
Apologies: B.Purcell

Meeting opened at: 5.06

Karakia: M O'Carroll

Item 1. Confirmation of Agenda

Motion by PM to approve Agenda of meeting held 1 May.
Motion passed.

Item 2. Governance

2.A BOT Vacancy: Presiding Member/Vacancy Update

Vacancy Update - H. Devries has started the process for another election process as no-one applied in the first instance, we are looking for 2 parent reps.
Would be nice to have someone who has a building/consenting/financial.

2.B Presiding Member Vacancy

Bruce nominate that the current presiding member remains until the

Motion BM moves motion The board reelects SB as PM until such a time as another member can be found to take the role.
Seconded NG All in favour. Motion carried

Motion. K.S. motion for the Board to approve that Deb Cain be appointed the returning officer for student election..
Seconded: B.P All in favour. Motion carried.

Item 3. Minutes.

Motion by PM to approve minutes of meeting at circulated and read held 6 March 2024
Seconded BM All in favour . Motion carried.

Item 5. Correspondence

NZASA Newsletter - April Term One 2024

Item 6. Principal's Report

Kahui Ako

Motion. K.S. motion That the Board has completed a stakeholder consultation, which is 94% in favour of Twizel Area School joining Te Manahuna Kāhui Ako. The Board now requests that the Ministry of Education confirm Te Manahuna Kāhui Ako is willing to accept TAS's membership.

Seconded: BM. All in favour. Motion carried.

Curriculum Reports

Motion. K.S. motion for the Board to accepts theThat the Board confirms the review of the Term 1 Policies with no changes to be made.

Seconded: B.M All in favour. Motion carried.

Motion. K.S. motion for the Board to accepts theThat the Board accepts the Digital Technology and Gateway Curriculum Reports for 2024

Seconded: NG. All in favour. Motion carried.

Motion. K.S. motion for the Board to accepts theThat the Board accepts the Digital Portfolio / Student Agency Report for 2024

Seconded: NG All in favour. Motion carried.

SB motion to accept principals report as read and shared. Seconded BM. All in favour. Motion carried.

Item 4. ERO - video conference started at 5.30pm - ended 5.55pm

4A. Shane Morrow from ERO will digitally visit the meeting to present information relating to our evaluation cycle. [Meeting link](#).

Agenda from Shane:

- outline the Te Ara Huarau model that ERO is using to evaluate schools
- indicate where the school is in the process now that it has a published Profile and Board Assurance Report
- what might be expected in terms of documentation and visits for the rest of the review cycle
- make clear the alignment between the school's strategic and annual implementation plan and the evaluation in the profile report: ERO and the school are working together to evaluate the extent to which strengthened student agency improves engagement and achievement in the years 7 to 10
- Board got ability to ask questions

Item 7. Finance

B.M spoke to his report.

We received the second half of last year's money for the Library.

Accounts for last year have gone to auditors and there is a profit in our account.

Received a report for the first three months of this year - BM has looked at it and asked Deb some questions relating to them. April accounts will be looked at by BM, Deb and KS.

Motion: BM That the financial officer has provided a verbal report of explanation between the loss on the annual report and now it being a profit.

Seconded: KS All in favour. Motion carried

Motion: BM That the Board has read and received the first three months of this year (Jan, Feb & Mar) accounts

Seconded: SB. All in favour. Motion carried.

The Financial Officer spoke to the GST return. The GST issue with the IRD appears to be fixed.

Item 8. Health & Safety Report.

No Health and Safety Report

Item 9. Public Excluded

Meeting ended at 6.10pm

Moved back into meeting at 6.35

Motion: Motion by PM to close meeting at 6.35

Seconded:NG. All in favour. Motion carried.